

COMING OF AGE: THE 1968 GENERATION OUTGOING CONDITION REPORT FORM (OCRF)

Please check the condition of all exhibit materials as you open up the crates and begin to install the exhibit. Please leave your original form in this manual for the next venue to review as a reference. Please complete ALL FOUR (4) PAGES of this form within 48 hours of de-installing and packing the exhibit, and email or mail a copy to

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Minnesota Historical Society
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651-259-3052 (phone)
lisa.friedlander@mnhs.org

Name of Host Venue:		_____	
Host Venue Address:		_____	
Name & Title of Host Venue Contact Person:		_____	
Signature of Host Venue Contact Person:		_____	
Phone #:	_____	Date OCRF Filled Out:	_____
Date Exhibit Sent Out:	_____		

Place the hard copy in the red folder

ASSEMBLED EXHIBIT CHECKLIST				
ITEM PACKED (CIRCLE ONE)	ITEM CONDITION			
	In Good Repair	Dirty	Damaged	Parts Missing
“COMING OF AGE: THE 1968 GENERATION” RETRACTABLE GRAPHIC UNIT	Y – or – N	Y – or – N	Y – or – N	Y – or – N
“GLIMPSES INTO EVERYDAY LIFE” RETRACTABLE GRAPHIC UNIT	Y – or – N	Y – or – N	Y – or – N	Y – or – N
“DRESS CODES TO SELF-EXPRESSION” RETRACTABLE GRAPHIC UNIT	Y – or – N	Y – or – N	Y – or – N	Y – or – N
“UPHEAVAL AND CHANGE” RETRACTABLE GRAPHIC UNIT	Y – or – N	Y – or – N	Y – or – N	Y – or – N
“THAT 60s SOUND” RETRACTABLE GRAPHIC UNIT	Y – or – N	Y – or – N	Y – or – N	Y – or – N
“THE WAR IN VIETNAM” RETRACTABLE GRAPHIC UNIT	Y – or – N	Y – or – N	Y – or – N	Y – or – N
“1968 MEMORIES INTERACTIVE” “1”, “9”, “6”, & “8”	Y – or – N	Y – or – N	Y – or – N	Y – or – N
“1968 MEMORIES INTERACTIVE” LABEL, PENCILS, PENCIL CONTAINER, & PAPERS	Y – or – N	Y – or – N	Y – or – N	Y – or – N
“1968 RECORD ALBUM FLIP” INTERACTIVE FLIP UNIT	Y – or – N	Y – or – N	Y – or – N	Y – or – N
VIDEO MONITOR/KIOSK UNIT	Y – or – N	Y – or – N	Y – or – N	Y – or – N

EXHIBIT CRATE CHECKLIST				
ITEM PACKED (CIRCLE ONE)	ITEM CONDITION			
	Received	In Good Repair	Dirty	Damaged
CRATE – COA #1 (HARDWARE CRATE)	Y – or – N	Y – or – N	Y – or – N	Y – or – N
CRATE – COA #2 (RETRACTABLE GRAPHICS CUBE)	Y – or – N	Y – or – N	Y – or – N	Y – or – N
CRATE – COA #3 (1968 MEMORIES “1”, “9” & LABELS)	Y – or – N	Y – or – N	Y – or – N	Y – or – N
CRATE – COA #4 (1968 MEMORIES “6” & “8”)	Y – or – N	Y – or – N	Y – or – N	Y – or – N
CRATE – COA #5 (1968 RECORD ALBUM FLIP)	Y – or – N	Y – or – N	Y – or – N	Y – or – N
CASEWORK – VIDEO MONITOR/KIOSK PACKING BLANKETS & STRAPS	Y – or – N	Y – or – N	Y – or – N	Y – or – N
ACCESSORIES/TOOL BAG (PACKED IN COA #1)	Y – or – N	Y – or – N	Y – or – N	Y – or – N
FOUR (4) FOUR-WHEEL FURNITURE DOLLIES	Y – or – N	Y – or – N	Y – or – N	Y – or – N

ASSEMBLED EXHIBIT CHECKLIST (continued)

**COMMENTS DE-
INSTALLATION OF
EXHIBIT:**
